

# Friends of Pine Ridge Cemetery

## 06/20/16 Minutes

Attendees: Ron Graham, Nancy Graham, Jane Kneller-Krysinski, Clara Pasko, Jim Petrimoulx, Char Petrimoulx, Alan Flood, Gerry Schroeder, Patrick Williams, Steve Kent, Eric Jylha.

1. Minutes from the last meeting approved as printed and posted on the website.

2. Legal & Accounting

- \* Federal ID number update. Number issued

- \* Non-profit status 07/01/15.

1. Stu Reid advised to wait until July 1st to apply for non-profit status. We can save \$225 by applying on-line (available July 1st). Stu will apply for non-profit status for Friends of Pine Ridge, Inc.

2. Dee Dee Wacksman was waiting for our Federal ID number for the donation of trimmers from the Civil War Round Table. Dee Dee cut a check from the Civil War Round Table. Gerry Schroeder will contact Dee Dee about the donation.

- \* Treasurer: \$1422.13 (Donations received on Memorial Day)

1. Stu Reid was not present at the meeting. No report. Approximately \$3600 is in the account, per Gerry Schroeder.

2. Donations should not drive what we do. It's best not to earmark donations. Eric Jylha advised to make them "unrestricted". Steve Kent recommended establishing a policy of all "unrestricted" donations.

3. Motion was made and approved that any special requests for projects at the cemetery should be brought to the board for discussion.

- \* Invoices for expenses. (Please turn in invoices, even if you donate the cost.)

- \* Bank Account

An account was established with Chemical Bank and checks were printed, however there are issues with

the account to be resolved before we use it.

- \* Budget & Accounts

1. Gerry Schroeder passed out copies of proposed budget/expense accounts.
2. Gerry suggested keeping percentages in allocating donations. Will discuss with treasurer.
3. Per Eric Jylha, money is needed to reimburse the Civil War roundtable for Sweet Adelines who perform at the Memorial Day Ceremony. Refer to Treasurer.

### 3. Mowing & Maintenance Committee

- \* Routine maintenance/mowing teams

1. Karen and Bert Green joined Friends of Pine Ridge. They have "adopted" Soldier's Rest and will mow it on a regular basis.
2. Discussed "Smart Mow", a mowing system calling for using the zero turn mowers to mow the lanes and large spaces in the cemetery, followed by edge-mowing near the headstones, in surrounds and the smaller tight places. "Smart Mow" is serving well to free up Ron Graham's time.
3. Gerry Schroeder got a mixed gas can from Habitat for Humanity.
4. Habitat for Humanity wants to borrow our zero turn mower.  
  
Is there a polite way to decline? We prefer not to lend the mower.  
  
- Please continue to fill in the mower sheet with date/name/mower/hours used so regular oil changes can be appropriately scheduled.

- \* Mowing Day & Spruce Up on 05/28/16 report of activity.

- Extra hands helped to make Pine Ridge Cemetery look great for Memorial Day!

- \* Tree & Fence & Masonry

- Discussion held about having two dangerous half-dead trees removed from the northwestern section of the cemetery, closest to the Tuscola Road fenceline. We will try to get bids.

### 4. Historic Records Committee

- \* Current burial (Schisler)

1. FOPR does not do burials. Gephart's Funeral home will hire grave digger. We will facilitate in any way possible.
  2. Clara Pasko is reviewing, updating and correcting burial records.
5. Restoration and Recovery Committee
- Ron Graham estimates that he has raised and/or repaired 30 headstones so far this season.
6. Public Relations, Media & Programs
- \* Memorial Day - What went right and what went wrong.
    1. Ideas presented on changing up the Memorial Day Ceremony.
      - a. Eric Jylha felt his "History of Memorial Day" speech has been repeated too many times and is no longer fresh.
      - b. Suggestions made to reinact Avery Dennison's story and other stories.
    2. Cemetery traffic and parking was an issue.
      - a. Suggested posting a "one way" sign, having traffic follow the circle to the right and possibly someone to direct traffic.
    3. Jane Kneller-Krysinski made a suggestion to locate the Civil War soldier's family earlier, perhaps by a sign.
  - \* Website/Facebook/Business cards
    - Gerry Schroeder had "Friends of Pine Ridge Cemetery" business cards printed. Cards were passed out at the meeting.
  - \* Google Telephone/PO Box
    1. The Google Telephone is operational. It is a message phone only.
    2. PO Box 775
  - \* Thank you notes/Certificates
    1. Jane Kneller-Krysinski continues to send out thank you notes for donations received.
    2. Jim Petrimoulx presented Certificates of Appreciation to the Sons of the Union

and the Questers at the Memorial Day Ceremony

7. Fund-raising Committee

- \* No committee formed yet.

- \* Memberships (next year)

  - The privilege of voting is granted with a \$20 membership fee.

- \* Website donations - soon/PayPal

8. Old Business

9. New Business - Annual meeting date and elections.

- Discussion of holding a post-mowing/raking season dinner in the fall.

Next normal meeting date: To be determined. Will have board meeting if necessary.

Motion made and seconded to adjourn meeting at 5:37 pm.